

## **Quick Reference Guide**

## Upgrading Your My HealtheVet Account to Premium Status

There are two ways to upgrade your My HealtheVet Advanced account to Premium status: online (DS Logon Premium Account and ID.me) or in-person (face-to-face and video conference).

Online: Upgrade Your My HealtheVet Advanced Account to Premium Status Online via a Sign-in Partner

1 From the My HealtheVet login page, log in to your My HealtheVet account using a Sign-in Partner

2 Select the Upgrade Now button

Welcome, Sample (Advanced) 👩



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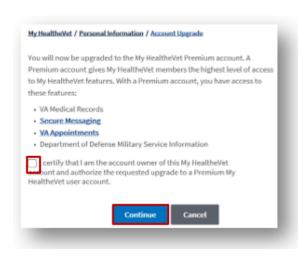
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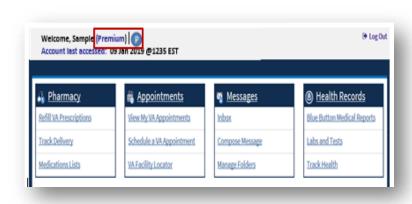
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3 Check the certification box to verify you are the owner of the My HealtheVet account

4 Your My HealtheVet account upgrades to Premium

#### Select Continue





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### In Person: Upgrade Your My HealtheVet Advanced Account to Premium Status at a VA Facility

When upgrading your My HealtheVet Advanced account to Premium status at a VA facility, you must have accepted the current My HealtheVet Terms & Conditions. During your visit at the VA facility, present a valid, current government-issued photo ID to a My HealtheVet Coordinator or another authorized staff member. A secondary ID is needed when your photo ID information does not match your official VA medical record. Review the list of acceptable IDs:

#### LIST OF ACCEPTABLE PRIMARY AND SECONDARY DOCUMENTS

#### PRIMARY ID

#### **Government Issued Photo ID**

- Veteran Health Identification Card (VHIC)
- Veteran Identification Card (VIC)
- U.S. Passport or U.S. Passport Card
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- Foreign passport that contains a temporary I-551 stamp or temporary
   I-551 printed notation on a machinereadable immigrant visa
- Employment Authorization document that contains a photograph (Form I-766)
- Foreign passport with Form I-94 or Form I-94A that has the same name as the passport
- Driver's license or ID card issued Federally, by a State, or an outlying possession of the United States Government; the card must contain a photograph and information such as name, date of birth, gender, height, eye color, and address (includes Personal Identity Verification [PIV] cards)
- U.S. Military ID card (both active and retired acceptable) or draft record issued by National Archives and Registration Administration or Selective Service System
- U.S. Military dependent's ID card
- Non-U.S. Driver's license or foreign government issued ID card, includes passports; the card must contain a photograph and information such as name, date of birth, gender, height, eye color, and address

#### **SECONDARY ID**

# Non-Picture ID and/or Acceptable Picture ID (not issued by Federal or State Government)

- U.S. Social Security card issued by the Social Security Administration
- U.S. original or certified Birth Certificate
- Certification of Birth Abroad issued by the Department of State (Form FS-545)
- Certification of Report of Birth issued by the Department of State (Form DS-1350)
- U.S. Certificate of Naturalization (Form N-550 or N-570); must contain a photograph or information such as name, date of birth, gender, height, and eye color
- U.S. State or territory issued Voter's Registration card
- Native American Tribal document
- U.S. Citizen ID card (Form I-197)
- Identification card for Use of Resident Citizen in the United States (Form I-179)
- Employment Authorization document issued by the Department of Homeland Security
- School ID with photograph
- U.S. Coast Guard Merchant Mariner card A
- Residential utility bills